Local Government (Miscellaneous Provision) Act 1982

APPLICATION TO REGISTER INDIVIDUAL OPERATOR AT SKIN PIERCING PREMISES

(TATTOOING; COSMETIC PIERCING; ELECTROLYSIS; ACUPUNCTURE OR SEMI-PERMANENT SKIN-COLOURING)

Liverpool City Council
Public Protection,
Cunard Building,
Water Street
Liverpool L3 1AH

Telephone Number: 0151 233 3055

Or visit our website: www.liverpool.gov.uk

Or email us at: environmental.health@liverpool.gov.uk

Opening Times

Monday to Friday 08:00 to 17:00
What is skin piercing and do I need to register?

Skin piercing is a general term that covers:

- Acupuncture
- Cosmetic piercing
- Electrolysis
- Tattooing
- Semi-permanent skin-colouring


It is an offence under the Act to undertake any of the skin piercing activities listed above if the premises and the person are not registered with the Local Authority.

Liverpool City Council has approved byelaws that set out the standards for the hygienic operation of skin piercing premises. Persons carrying out skin piercing must comply with these byelaws.

Any such business can only be carried out in premises that are registered with the local authority. If a person registers with Liverpool City Council but intends to practice in another authority, they will be required to register with that authority.

If you are practising at a premises already registered by the local authority then you only need to register yourself as an operator (please complete the appropriate form).

Fees

The fee for registration of one of the above practices is £45.17 for each individual operator.

The fee for registration of two or more of the above practices is £90.34 for each individual operator.

Please make any cheque payable to ‘Liverpool City Council’.
Exemptions

Almost all practitioners of acupuncture, micropigmentation, electrolysis, acupuncture and cosmetic piercing and ear piercing must be registered with the local authority. The law also requires that almost all premises where these treatments are carried out must be registered with the local authority. There are limited exemptions from the requirement to register where the treatment is carried out by or under the supervision of a registered medical practitioner or, in the case of acupuncture, by or under the supervision of registered medical doctor or a dentist.

For the avoidance of doubt, other registered health practitioners e.g. physiotherapists, nurses, osteopaths and chiropractors must register with Liverpool City Council before offering acupuncture, electrolysis, ear piercing, tattooing, micropigmentation and cosmetic piercing unless the work is supervised by a registered medical doctor or, in the case of acupuncture, by a registered medical doctor or dentist.

Offences:

Failure to Register

If is an offence under Section 16(1)(a) and (b) of the Act for any person who contravenes Sections 14(1) or (2) and Section 15(1) or (2), i.e. to conduct these activities without being registered by Liverpool City Council.

Breach/contravening Byelaws

It is also an offence under Section 16(2)(a) and (b) for any person who contravenes a byelaw under Sections 14 and 15. It is possible that the court, instead of or in addition to imposing a fine under this Section, may order the suspension or cancellation of his/her registration.

For the above two offences, persons shall be guilty and liable on summary conviction to fines not exceeding £1,000 for either offences.

Failure to display registration

It is also an offence under Section 16(9) for a registered person not to display the certificate of registration and the byelaws in a prominent position on the premises where the activities take place. Such person(s) shall be guilty of an offence and liable on summary conviction to a fine not exceeding £300.

Codes of practice and Liverpool City Council’s byelaws can be downloaded at our website www.liverpool.gov.uk
Email: environmental.health@liverpool.gov.uk
LIVERPOOL CITY COUNCIL  
Local Government (Miscellaneous Provisions) Act 1982  
Operator Registration of Acupuncture, Tattooing, Cosmetic Piercing  
Electrolysis & Semi-Permanent Skin-Colouring

**OPERATOR REGISTRATION**

**SECTION 1 – OPERATOR DETAILS**

**PART A – Details of Operator**

<table>
<thead>
<tr>
<th>Q1</th>
<th>Full Name of Applicant</th>
</tr>
</thead>
<tbody>
<tr>
<td>Q2</td>
<td>Address of Applicant</td>
</tr>
<tr>
<td>Q3</td>
<td>Telephone Number</td>
</tr>
<tr>
<td>Q4</td>
<td>Date of Birth</td>
</tr>
<tr>
<td>Q5</td>
<td>Email Address</td>
</tr>
</tbody>
</table>

**PART B - Activity**

<table>
<thead>
<tr>
<th>Q6</th>
<th>Please tick each activity to be carried out at the premises:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Acupuncture</td>
</tr>
<tr>
<td></td>
<td>Cosmetic Piercing</td>
</tr>
<tr>
<td></td>
<td>Electrolysis</td>
</tr>
<tr>
<td></td>
<td>Tattooing</td>
</tr>
<tr>
<td></td>
<td>Semi-Permanent Skin-Colouring</td>
</tr>
</tbody>
</table>

| Q7 | Have you ever been convicted of any offence under Section 16 of the Act relating to skin piercing activities?  
   | (This information subject to the rehabilitation of Offenders Act 1974) |
|----|---------------------------------------------------------------------|
|    | Yes/No  
   | Details:                                                            |

<table>
<thead>
<tr>
<th>Q8</th>
<th>Have you previously been registered with this or any other authority?</th>
</tr>
</thead>
</table>
|    | Yes/No  
   | Details:  
   | Authority Name:                                                     |
PART C - Details of Premises (in Liverpool) you intend to practice at.

<table>
<thead>
<tr>
<th>Q9</th>
<th>Name of premises</th>
</tr>
</thead>
<tbody>
<tr>
<td>Q10</td>
<td>Full address of registered premises.</td>
</tr>
<tr>
<td>Q11</td>
<td>Telephone number of premises</td>
</tr>
<tr>
<td>Q12</td>
<td>Email address</td>
</tr>
</tbody>
</table>

SECTION 2 – DECLARATION

I DECLARE: (tick)

- that I have read and understood the requirements of Registration; 
- I enclose payment of £45.17 / £90.34 being the required registration fee; 
- I understand that I must inform the Liverpool City Council of any changes; and 
- that I have read, understood and will comply with the skin piercing byelaws; and 
- that the answers given are correct to the best of my knowledge and belief.

Signed: 

Print Name: 

Position: 

Dated: 

Please forward this form with the required fee to:

Liverpool City Council
Public Protection,
C/o Cunard Building,
Water Street
Liverpool L3 1AH

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